

Ref. No. IPA/EDP/X-4/2011-12

04th July, 2011

N. I. Q.

Subject : Purchase of Computer /Printer consumable items- reg

Dear Sir,

Quotations are invited for entering into a **'rate contract'** for supply of computer consumables for a period of one year for the items mentioned in the enclosed **Annexure**. The estimated cost of purchases through this Rate Contract is ₹ 96,000/-

You are requested to kindly quote for the unit rate of the items for supply to this office, indicating clearly the element of sales tax/VAT and other levies and any discount offered. The quotation should be made by filling the **Annexure form** which is enclosed with this letter. The rates will have to be kept valid for supply for one year from the date of finalisation of the vendor by IPA.

The quotation completed in all respects, signed and stamped in a sealed cover should reach this office by **15.00 hrs on 14th July, 2011**. The quotation not received by this time will not be considered.

The quotation would be opened at 15.30 hrs on 14th July, 2011.

Thanking you,

Yours faithfully,

Sd/-
(Rajeev Puri)
Dy. Director (EDP)

Encls : as above

Annexure

(in ₹)

S. No.	Description	Unit	Unit rate	VAT/ S. Tax & other levies	All inclusive unit rate
1.	Ribbon for Line Matrix Printer (Original LIPI make for MT6045)				
2.	Cartridge HP 4580 (Black) No. C653AA				
3.	Cartridge HP 4580 (Color) No. C656 AA				
4.	Cartridge HP3845 (black) No. 8727A				
5.	Cartridge HP3845 (color) No. 8728A				
6.	Cartridge HP640c (black) No. 6614DA				
7.	Cartridge HP640c (color) No. 51649A				
8.	Cartridge HP840c (black) No. 6615D				
9.	Cartridge HP840c (color) No. 6625DA				
10.	Cartridge for HP LJ P1007 No. C388A				
11.	Cartridge for HP LJ 1000 No. C7115A				
12.	Cartridge for HP LJ 1010 , 1012 & 1022 No. C2612A				
13	HP Lazerjet color 2500 Printer's cartridges				
	i. C9700A-Black				
	ii. C9701A-Cyan/Blue				
	iii. C9702A-Yellow				
	iv. C9703A-Magenta				
	v. C9704A-Imaging Drum				
14.	Floppy Box 1.44 MB [Box]				

Sd/-
Dy. Director (EDP)

Signature of suppliers & stamp