

PD-14033/37/2017-PD-V

Government of India  
Ministry of Shipping  
New Delhi

Transport Bhawan,  
1, Parliament Street, New Delhi  
Dated 27<sup>th</sup> March, 2018

**ORDER**

Sub: "Maritime Trade Facilitation" -Mandatory Use of e-invoice, e-payment and e-Delivery Order by all stakeholders in Maritime Trade - Instructions - reg

To improve the Ease of doing business in 'Trading across Borders', Ministry of Shipping has taken a number of initiatives in improving the flow of trade through sea ports in the last few years. One of the key initiatives is to exchange trade related documents electronically through Port Community System (PCS), a centralized web based message exchange platform for the entire Indian Maritime Community operated by Indian Ports Association (IPA) New Delhi. The noteworthy feature of PCS is its direct link to ICEGate of Indian Customs.

2. In last one year a number of new functionalities, focused on ease of doing business, like e-Delivery Order, Port Gate module, e-invoicing and e-Payment have been added in PCS. These features have been developed by IPA in consultation with the maritime stakeholders. e-DO through PCS was implemented only for DPD containers in JNPT but now it has been extended to deliveries made by all custodians like terminals, CFS/ICDs and other major ports using PCS.

3. On a review of the use of these functionalities in PCS by various stakeholders, it is seen that many stakeholders in Port Community System are yet to use these features. In order to improve the flow of sea trade among Port Community System and for the benefit of all stakeholders concerned, it is essential that all stakeholders across the maritime trade flow use these features. Wherever the link is broken, manual processes are resorted to resulting in increase in dwell time of cargo. In view of the above, it has now been decided that the use of e-Invoice, e-Payment and e-Delivery Order, across the entire maritime trade through PCS shall be made mandatory for all stakeholders across all Major Ports, all terminals within the major ports, private ports, private terminals and CFS/ICDs with effect from 2<sup>nd</sup> April 2018. This was also agreed by all the stakeholders during the meeting held under the Chairmanship of Secretary (Shipping) to review the reforms undertaken under the Trading Across Borders on 27.2.2018.

4. To avail e-payment facility through PCS the stakeholders should complete the required formalities with IPA before 02.04. 2018. Maritime stakeholders who are hitherto

exchanging e-Invoice, e-Payment and e-DO through third party portals shall dispense with these portals and invariably exchange these documents through PCS w.e.f. 03-04-2018.

5. The user manual/guidelines for e-DO processes is available at PCS website (copy enclosed). In case of any clarifications, PCS Support (support.ipcs@nic.in/1-800-11-5055/9910716769) may be contacted.

6. It is also decided that the Chairman/ CEO of each Port shall form a local Committee of Stakeholders with representatives from all players in the maritime trade to facilitate the smooth implementation of these processes and use of these functionalities in PCS. Difficulties faced, if any, shall be reported to IPA/PCS Help Desk (support.ipcs@nic.in/1-800-11-5055/9910716769) immediately for resolution. Stakeholders who are not currently members of PCS shall contact PCS helpdesk for registration and use of these features.

7. Joint Secretary looking after Ports in the Ministry of Shipping and MD, IPA will review the compliance of the mandatory usage of this system by different stakeholders once in every month and will initiate further action as appropriate.

8. This issues with the approval of Secretary(Shipping).



(Rameshwar Kumar)

Under Secretary to the Govt. of India

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To,

1. The Secretary (Revenue), Department of Revenue, North Block, New Delhi
2. The Special Secretary (Logistics), Department of Commerce, Udyog Bhawan, New Delhi
3. The Chairman, CBEC, North Block, New Delhi
4. The Secretary, Department of Industrial Policy and Promotion, Udyog Bhawan, New Delhi
5. The Chairman, Railways Board, Rail Bhawan, New Delhi
6. The Chief Secretary, Government of West Bengal Nabanna, 13<sup>th</sup> Floor, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah-711102