

**Details of Eligibility criteria, Job description and Responsibility for the Post Junior Engineer (Electrical cum Mechanical), IPA**

Indian Ports Association (IPA) an apex body constituted as a Society by the twelve Major Ports of India. These Major Ports are under the administrative control of Ministry of Shipping, Government of India.

SI No.	Detail of Post	Description
1	Name of Post	<b>Junior Engineer (Electrical cum Mechanical)</b>
2.	No. of Post	1
3.	Scale of Pay (Rs)	Rs. 19100-51100 (Revised to 29600-81100 )
4.	Terms of Engagement	The position is initially for a period of 2 years and extendable upto another 3 years subject to satisfactory performance and requirement.
5.	Probation	Probation period will be six months from the date of joining. The period of probation may be extended or curtailed at the discretion of the competent Authority.
6.	Upper age Limit	Upto 45 years
7.	Education Qualification & Experience	<p><b>Eligibility qualification &amp; experience:</b></p> <ul style="list-style-type: none"> <li>• Matriculation or equivalent pass from a recognized Board</li> <li>• Diploma in Electrical/ Mechanical from Polytechnic/recognized Institution.</li> <li>• Minimum 5 years of experience in general maintenance, electrical work, HVAC, preventive maintenance plumbing, fitting job, motor m/c and related work.</li> </ul> <p><b>Preference will be given to candidate having</b> Degree in Electrical/Mechanical from recognized Institution/University</p>
8.	Job Description	<p>Key responsibilities –</p> <ul style="list-style-type: none"> <li>➤ Maintenance, upkeep and repairs of electrical fitting and appliances, fixtures in Rest House &amp; IPA offices.</li> <li>➤ Upkeep and repair of ACs (under AMC), Geysers etc. through diagnosis of functioning of the same.</li> <li>➤ Maintenance and upkeep of Minor repairs of plumbing jobs.</li> <li>➤ Maintenance and upkeep of internal telephone wiring including EPABX system.</li> <li>➤ Maintenance and operation of Generator set &amp; should be available 24x7 in emergency.</li> <li>➤ Overseeing general painting / polishing works as required.</li> <li>➤ Other work assigned from time to time.</li> </ul>
9.	Job Location	New Delhi

The last date of submission of application is **14<sup>th</sup> August 2019**. Incomplete applications are liable to be rejected. Please apply in prescribed format with C.V. and attested copies of the testimonials to the:

**Managing Director,  
Indian Ports Association,  
1 st floor, South Tower, NBCC Place,  
Bhisham Pitamah Marg, Lodi Road, New Delhi – 110 003**